

**North Carolina Wrestling Coaches Association (NCWCA)  
Constitution and Bylaws**

**ARTICLE I- Articles of Agreement**

**NAME:** The name of the association shall be the North Carolina Wrestling Coaches Association. (hereinafter "the Association")

**PURPOSE:** The purpose of the Association is to promote the highest possible standards in wrestling and the profession of coaching wrestling; to provide a strong voice for coaches in interscholastic regulation and its affect on wrestling programs; to make wrestling as safe and entertaining as possible under the rules of competition; to promote the free exchange of information regarding coaching methods and techniques; to provide a forum for the discussion and study of all matters pertaining to wrestling and coaching; and to promote good fellowship and social contacts within the Association.

**ASSOCIATION OFFICE:** The headquarters of the Association shall be the Greensboro office of the North Carolina Coaches Association (NCCA).

**AMENDMENTS:** The Constitution and Bylaws may be amended as follows:

- *Submission:* All proposed amendments shall be submitted in writing to a member of the Board of Directors.
- *Board Approval:* Proposed amendments will require approval from a two-thirds majority of the Board of Directors prior to the annual business meeting of the Association.
- *Adoption:* Proposed Amendments approved by the Board of Directors shall be read at the annual business meeting of the Association, and a two-thirds majority of the members voting in person shall be necessary for the adoption of the said amendment.

**ARTICLE II- Board of Directors**

Section 1: *Original Board Members:* Selected through statewide voting in 2006, the following 10 members were elected to serve as the original Board of Directors for the NCWCA: Billy Baker, Ed Duncan, Greg Frey, Scott Goins, Mark Harris, Mike Kendall, Tom Marsh, Mike Raybon, Bob Shriner, Jerry Winterton.

Section 2: *Composition and Election:* The Board of Directors shall consist of ten members elected by the membership at the annual meeting.

Section 2: *Eligibility:* To be eligible as a Director a coach must be an active member in good standing with the Association.

Section 3: *Duties:* The Board of Directors shall have complete control and management of the Association's affairs, funds, and property, and shall have and exercise all the powers possessed by the Association itself as far as such delegation of authority is not inconsistent with the laws of the NCCA. The Directors shall exercise their duties in a manner consistent with the purposes of the Association, keeping in mind the Association is not organized for profit.

Section 4: *Officers of the Board:* The President of the Association shall be the Chairman of the Board of Directors. The Vice-President shall be the Vice-Chairman of the Board of Directors.

Section 5: *Vacancies:* Any vacancy on the Board of Directors occurring between annual elections as a result of death, incapacity, resignation, or other such causes, may be filled by a majority of the directors present at a properly constituted meeting of the board.

Section 6: *Meetings:* The Board shall meet at least twice a year at a time and place to be designated by the President at least thirty (30) days before such meeting is to take place. The President may call for a special meeting of the Board of Directors by notifying the Board at least five (5) days before the meeting. Special meetings of the Board of Directors may be held at any time without notice provided all directors are present or have waived notice thereof.

Section 7: *Proxy Voting:* Any Director not present at a meeting will be permitted to vote by proxy by filing notice of such desire with the President before the meeting and designating an attending Director to vote the proxy.

Section 8: *Quorum:* A majority of the Directors shall constitute a quorum at any meeting of the Board. A majority of the quorum present is required to decide any action or matter brought before the meeting.

**ARTICLE III- Officers**

Section 1: *Composition:* The officers of the NCWCA are as follows: President, Vice-President, Secretary, and Treasurer.

Section 2: *Eligibility:* To be eligible as an officer, a member must be in good standing with the Association.

Section 3: *Terms of Office:* The term of office for Board members shall be four years. The term of office for President, Vice President, Secretary, and Treasurer shall be two years. Length of terms for the original Board of Directors and Officers will be staggered with five Board positions up for election in 2008 (Tom Marsh, Bob Shriner, Scott Goins, Mike Kendall, and Billy Baker), and five Board positions up for election in 2010 (Mike Raybon, Ed Duncan, Mark Harris, Jerry Winterton, Greg Frey).

Section 4: *Nominations:* The Vice President will be elected by the membership at the annual meeting. Nominations for Vice President shall be made by the Nominating Committee at the annual meeting. Additional nominations may be made by any voting member at the annual meeting. The offices of Secretary and Treasurer shall be elected by the Board of Directors from among its membership.

Section 5: *Officers Duties:*

- **President:** The President shall, when present, preside at all meetings of the Board of Directors and at all meetings of the membership, and shall perform such other duties as the Board of Directors may, from time to time designate. The President shall be the chief executive officer of the Association and Chairman of the Board of Directors.

- **Vice-President:** The Vice-President shall assume the duties of the President in the absence or incapacitation of the President. The Vice President will, after serving for two years, move into the position of President for a two-year term.
- **Secretary:** The Secretary shall be the chief administrative officer of the Association and together with the President, unless some other person is specifically authorized by the Board of Directors, shall, in addition to the president, sign all deeds, leases, contracts, and/or other instruments to be executed on behalf of the Association. Additional duties of the Secretary shall include:
  - Keep the minutes of all meetings of the Association and of the Board of Directors;
  - Read, if requested, such minutes;
  - Mail out and/or e-mail all notices for meetings of the Association or the Board of Directors, and;
  - Perform such other duties as may be required of him or her by the Bylaws, the President, or the Board of Directors.
- **Treasurer:** The Treasurer shall be the chief financial officer of the Association and shall be responsible for the care, custody, and disbursement of the Association's funds. Additional duties of the Treasurer shall include:
  - Keep accurate account and collect all application fees, dues, and charges due from members;
  - Have charge of all receipts and monies of the Association;
  - Deposit funds in the name of the Association in a bank approved by the Board of Directors;
  - Disburse funds as ordered or authorized by the Board of Directors;
  - Keep regular accounts of receipts and disbursements;
  - Submit his or her record when requested;
  - Give an itemized statement at regular meetings of the Association;
  - Sign checks and withdrawal slips on behalf of the Association upon any and all of its bank accounts, and the same shall be honored on his signature alone, and;
  - Perform such other duties as may be required of him or her by the Bylaws, the President, or the Board of Directors.

#### **ARTICLE IV- Membership**

Section 1: *General Membership:* All active NCCA wrestling coaches shall be members of the Association. Each member shall have the privilege of one vote at the annual meeting as described below.

Section 2: *Types of Membership:* There shall be four types of membership in the association as outlined below:

- **Active:** Interscholastic coaches from schools who are recognized by the North Carolina High School Athletic Association (NCHSAA), and who belong to the NCCA, and who are actively engaged in (or directly associated with) the profession of coaching wrestling in North Carolina, and who are otherwise acceptable to the Association shall be eligible for Active membership. Each Active member shall have the privilege of one vote.
- **Allied:** Any individual who is or has been associated with wrestling coaching at any institution of learning may be eligible for Allied membership regardless of whether at the same time he or she may be actively engaged in coaching. Members who have been active in or associated with wrestling coaching in such institutions but who are no longer active may also be eligible for Allied membership. Allied members may not be eligible to vote unless they retain an active membership in the NCCA.
- **Honorary:** Honorary membership may be conferred on any person who has made significant contributions to the advancement of the sport of wrestling and shall come only through the endorsement of the Board of Directors. A custom will be established that will make the immediate past President, if in good standing, an Honorary member. Honorary members shall have the same privileges as Active members.
- **Thirty (30) year members:** Any wrestling coach who has been a member of the NCCA for thirty (30) years shall be made an Honorary member and shall have the same privileges as Active members.

Section 3: *Dues:* The new-member fee and the annual membership fees for all members shall be determined by the Board of Directors. Thirty (30) year members and Honorary members who are no longer active in coaching shall not be required to pay dues.

Section 4: *Cancellation of Membership:* A membership may be cancelled by the Board of Directors by a two-thirds vote of the Directors present and after a cause for cancellation has been presented by a Director.

Section 5: *Voting Power:* All members who are members of the NCCA in good standing shall be entitled to vote upon all questions submitted to the membership for decision.

#### **ARTICLE V- Elections**

Section 1: *Directors:* The election of Directors shall take place at the annual meeting of the Association. Each of the twelve (12) wrestling regions can nominate up to two (2) individuals for election to the Board of Directors

Section 2: *Nominating Committee:* The Nominating Committee shall be appointed by the Board of Directors. The Nominating Committee shall select and present a candidate for Vice President to the membership at the annual meeting. Other nominations for Vice President may be submitted by any member present at the annual meeting.

Section 3: *President:* The Vice President, after serving two years as Vice President, will move into the position of President for a two-year term.

#### **ARTICLE VI- Meetings**

Section 1: *Time and Place:* The annual meeting of the Association shall be held at a time and place set by the Board of Directors.

Section 2: *Quorum:* The quorum shall consist of one-tenth of the Association's active members.

Section 3: *Order of Business:* The order of business at the annual meeting shall be as follows:

- Call to Order
- Reading and approval or correction of any unapproved minutes
- Reports of the Board of Directors
- Old Business
- New Business
- Announcements
- Adjournment

**ARTICLE VII- NCWCA Districts**

The Association shall be divided into twelve (12) wrestling regions as designated by the NCHSAA.

**ARTICLE VIII- Fiscal Year**

The fiscal year of the Association shall end with the thirtieth day of June.

Constitution and Bylaws submitted for consideration September 6, 2006.

Constitution and Bylaws approved by the membership on July 16, 2007.